

## **Broad & Gales Creek Community Association, Inc.**

3010 Hwy 24 Newport, NC 28570 252-247-2715 www.bgc-ca24.com

Andrew Guthrie, President Jimmy Cole, Vice President

Robert Lewis, Secretary Melinda Ward, Treasurer

## Minutes of Regular Monthly Meeting April 14, 2016

Meeting was called to order at 19:141

Members present were, Jimmy Cole, Dusty Desteunder, Mark Rippeth, Melinda Ward, Andrew Guthrie, Milon Morton, Robert Lewis and Terrance Mac Mahon, Absent Tony Matthews and Tonya Winters. In Attendance - Drew Guthrie

**Secretary's report:** was reviewed and it question by Tony was to redraw the motion by Drew regarding 3<sup>rd</sup> party fire equipment test because he was not eligible to make a motion while sitting in for the chief. The motion was stricken and the updated minutes were resent via email.

**Treasurer's report:** Melinda handed out the reports and updated everyone. It was approved as presented.

**Fire Dept. Report:** Tony reported that both engines were down with alternator will be looking at two new trucks. Engine 3 failed the pump test. When the new trucks arrive Engine 4 will need to go out of town for major service.

**EMS:** Given by Melinda, Their budget was passed. She was selected to be on a QA county committee for potential improvements. They have passed a no smoking policy in the building.

**Building and Grounds report**: Mark reported the garage doors were repaired today. A work day is schedule for Saturday 4/16/16 at 8 am.

**Old business:** Suzanne presented an improvement for the playground that is estimated to cost \$500-12k. Andrew said to set up a Playground Improvement Committee with her as the chairperson along with some volunteers. They will review some of the equipment in need of repair or replacement. The outside light that was disconnected from service has somehow been reconnected and is showing up on the electric bill. Melinda will call and dispute the bill. Jimmy had concerns about the open firearms that were approved in last month's meeting. He handed out a Conceal Carry Wavier of Liability form. The board read and discussed it; decided to adopt it. Jimmy summited a quote to clean and apply a sealer coat to the fire bay floor (\$4272) and office floors \$3204. Mark mentions the cemetery will need maintaining for the season.

**New business:** Andrew mentions we need a new protocol that will alert us before an inspection; it includes maintaining records of inventory, replacements and maintenance audits. It was suggested that a summary copy be presented twice a year to the board by the fire chief for a way to track the Fire Departments inventory, maintenance records, replacement parts and the inspection status of the trucks. It was mention use a third party for the pump test and other fire service equipment Some extra equipment needed (blower, ramps, trailer hitch) will cost about \$450 to maintain the lawn

- Milon made a motion that no unauthorized firearm will not be allowed on the grounds. Mark 2<sup>nd</sup> the motion. 6-2 it passed.
- Mark made a motion to approve and use the Conceal Carry Wavier of Liability form Milon 2<sup>nd</sup> the motion. 6-2 it passed.
- Melinda made a motion at this time to only do the fire bays for \$4272. Mark 2<sup>nd</sup> the motion. It passed.
- Jimmy made a motion to pay Mark 4.8k @ year to maintain the cemetery. Milon 2<sup>nd</sup> the motion. It passed 5-2.
- Dusty made a motion for the Fire Chief to supply the following; summary reports of audit on all maintenance records, equipment inventory, training operations and all other non-operation incidents at each January and July at BGCCA meetings. Milon 2<sup>nd</sup> the motion. It passed.
- Dusty made a motion not to exceed \$500 for lawn equipment- ramps, hitch and blower. Jimmy 2<sup>nd</sup> the motion passed.

Meeting ended at 20:34	
Respectfully Submitted by Robert	Lewis, Secretary
Approved by	
Initials	Date