



Broad & Gales Creek Community Association, Inc.

3010 Hwy 24, Newport, NC 28570

Phone: 252-247-2715

<http://broadandgalescreekca.org/>

Robert Lewis, President
Terrance Mac Mahon, Vice President

Tony Bello, Secretary
Melinda Ward, Treasurer

Minutes of the Regular Monthly Meeting

December 13, 2018

Meeting was called to order at 19:00

Board Members Present:

Tony Matthews, Melinda Ward, Terrance Mac Mahon, Robert Lewis, Mark Rippeth, Tonya Winters, Dusty Desteunder, Tony Bello and Steve Phifer.

Community Members Present:

Patrick Bello, Ashley Cox, and Matt Low.

The meeting started with Jay Howell of Code 3 insurance. He provided a booklet and a summary regarding information about the policy related to the storm damage. This was followed by a "Question and Answer" session.

Secretary's Report:

1. Robert Lewis distributed the previous minutes.
2. The report was reviewed.
3. Steve Phifer moved to accept the minutes.
4. Motion was seconded by Melinda.
5. The motion to approve the secretary's report passed

Treasurer's Report:

1. Melinda Ward distributed the November treasurer report.
2. Steve Phifer moved to accept the treasure report.
3. Mark Rippeth seconded the motion.
4. The motion to approve the treasurer's report passed

Fire Department Report:

1. Chief Tony Matthews reported.
 1. All the trucks are up and running
 2. New officers were elected on December 10, 2018
 3. There were no recent significant calls.
 4. Santa Claus will be on the fire truck, weather permitting, Saturday, December 15.
 5. Continue to work on ISO Projects in preparation for upcoming inspection
2. No action was requested.

EMS Report:

1. Chief Melinda Ward reported.
 1. Christmas party for the kids Saturday, December 15, 6:00PM at the EMS Bay
 2. FEMA Application has been submitted. Still waiting for a visit and results.
 3. A few days over the past month, EMS was down for a few hours due to Paramedic absence.
2. No action was requested.

Building and Grounds Report:

1. Mark Rippeth reported.
 1. Two estimates received for replacing roof shingles of the main building
 1. \$25,650.00
 2. \$38,552.26
 2. Community Building shingle replacement estimate
 1. \$17,100.00

3. Additional \$60/sheet for replacement sheathing.
 4. Tree removal and clearing estimate for community building
 1. \$15,000.00 Collins
 2. \$10,000.00 J&A
 5. Community Building Rental
 1. No deposit is currently required for active members
 1. Problem with members leaving trash after rental
 2. Any further issues from Fire Fighters should be reported to Tony Matthews
 2. \$50 deposit is required for community
 3. No contract is currently in place for rentals
 4. Current Rental Rates
 1. Up to 4 hours - \$50.00
 2. 4-6 hours - \$75.00
 3. 6-8 hours - \$125.00
 4. 8-10 hours - \$175.00
 5. 24 hours - \$225
2. No action was requested.

Old Business:

1. Time frame was unknown for J&A to proceed with tree removal. Awaiting approval.
2. Tony Bello moved to proceed with J&A for the Tree removal. Mark Rippeth seconded the motion.
 1. Motion Passed
3. BCCA is currently working with Code 3 for VFIS Contract for a contract for the community building rental.

New Business:

1. Elections
 1. Nominations
 1. President
 1. Terrance Mac Mahon nominated Robert Lewis.
 2. Steve Phifer nominated Tony Bello.
 3. Robert Lewis was elected President.
 2. Vice President
 1. Dusty Desteunder nominated Terrance Mac Mahon.
 2. Steve Phifer nominated Tony Bello.
 3. Terrance Mac Mahon was elected Vice President.
 3. Treasurer
 1. Mark Rippeth nominated Melinda Ward.
 2. No other nominations
 3. Melinda Ward was elected Treasurer
 4. Secretary
 1. Terrance Mac Mahon nominated Tonya Winters.
 2. Mark Rippeth nominated Tony Bello.
 3. Tony Bello was elected.
2. Tony Matthews encouraged new board members to learn the processes and policies of the fire department. He will make himself available when needed.
3. Terrance Mac Mahon requested that a plan get worked out to have someone available to sign checks.
 1. No motion or discussion.
4. Steve Phifer recommended that we look into a domain name that can be used for a website and email.
 1. Tony Bello will look into the current domain.
 2. Robert Lewis mentioned that he had the passwords for the host

Adjournment

1. Tony Bello moved to Adjourn.
2. Motion passed.

