



# Broad & Gales Creek Community Association, Inc.

3010 Hwy 24  
Newport, NC 28570  
252-247-2715

[www.BroadandGalesCreekca.org](http://www.BroadandGalesCreekca.org)

Robert Lewis, President  
Tony Bello, Vice President

Sallie Salter, Secretary  
Melinda Ward, Treasurer

## Minutes of Regular Monthly Meeting March 12, 2020

Meeting was called to order at 19:05

**Board Members present** - Tony Matthews, Steve Phifer, Melinda Ward, Tony Bello, Jeff Batten, Sallie Salter, Dusty Desteunder, Robert Lewis,

**Community Members present** - Matt Low, Mark Rippeth

**Secretary's report:** Secretary read report, Review of Minutes from Special Meeting for FD Budget 2/27/2020, Jeff motion to accept, Melinda Accepted

**Treasurer's report:** Melinda reports, Feb statements, tax time so he is a little behind. Reviewing Balance Sheet, Robert any questions for Melinda, Tony B balance sheet Capt Reserves, Air Packs? Not taken out as of yet, Melinda I think they got the check later. \$80,000.00. (For Air Packs) Robert any question, Melinda we got the money and it is in the bank. Balance sheet goes through the 28th of Feb. Why is it not on the balance sheet? Accurate balance sheet we need to have a balance that we have. Jeff B do you not get a monthly balance Melinda said that you have to call to ask them and it is not an easy process Kelly Woodriff. The county Fire & EMS, County gives 12 equal monthly payments for funding. When funds run out then you are cut off, depending on that revenue to come in it makes it very hard to budget purposes. Tony had one member not paid and another one got his money in his account. Tony Matthews suggested letting him work the extra hours to make the hours up that he was already paid for. Do we need to change banks due to the merge with all the issues that we have had with the bank transition?

Tony B Moved to accept the Treasurer's report.  
Sallie Second.  
All in favor, motion passed.

**Fire Dept. Report:** Chief Tony reported, Rescue truck alternator went out, batteries went out, Bogue battery, SCBA training went well. Budget submitted, end of March first of April, Boat fixed, finished nothing left to do for this year, letter will be mailed out by next month annual fund raising, and thanks to Tony B WIFI fixed downstairs. Air Packs replacement for the others in the next five years

**EMS Report:** Chief Melinda reported, Virus, a lot of new protocols, EMT protocols, admin conference, everything about the virus. Be ready, wash hands and be prepared even though no known cases at this time. Did we ever hire a paramedic, right now we have 2 PRN, Robert anything else, any questions?

**Building and Grounds:** Steve lawyer drafted Chief sign by Chief, painting upstairs and sheetrock. Building looks good. Attorney said we needed a contract to draw a contract to borrow the funds to pay for the work that is being done until we get FEMA money back. Contractor still has not been paid. Once submitted we should be able to pay him, any more questions close discussion

**Cemetery Committee:** Still need to get up with Freda to take care of the cemetery with funds and deeds. Burlson is still waiting on deed

**Old business:** Water bill can be split monthly bill, EMC will be drafted out of the account.

**New business:** Jeff B 2 copies of the Bi Laws annual audit, are we going to do an audit, request for proposal if we do, 9000.00-12000.00 to have an audit done. CPA audit can be done by the Bi Laws, We can do a CPA because of the way are Bi Laws done. It could take up to August to get the audit done. There doing a Review not an audit. Ask about a desk audit to see if we can get that done ask the CPA to see if they can. Archery committee from the school through the FFA, who would have the FFA policy the AG, Teacher at Croatan, talk to Mr. Sutton about the policy to find out about coverage. There was some tension about this being brought up to the Lawyer. Why are they not doing the archery at the school, inquiring for the liabilities? Insurance was worried about the

