



Broad & Gales Creek Community Association, Inc.

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Phone: 252-222-3700

<http://broadandgalescreekca.org/>

Tony Bello, President
Steve Phifer, Vice President

Sallie Salter, Secretary
Jeff Batten, Treasurer

Minutes of the Annual Meeting

November 11, 2021

Meeting was called to order at 7:05

Board Members Present:

Steve Phifer, Dusty Desteunder, Robert Lewis, Melinda Ward, Tony Matthews, Sallie Salter, Missy Rhodes, Jeff Batten, Tony Bello

Community Members Present: Mark Rippeth, Danny Moreno, Brandon Swain, Milon Morton, Robin Machado, Danny & Leslie Taylor, Asha Kuzma, Brandy & Corbin Bello, Bryce McGee, Jeff & Alison Bentz, Patrick Bello,

Secretary's Report: Sallie Salter

1. Minutes of the previous regular meeting were issued for approval.
 - a. Motion to accept Missy Rhodes
 - b. Seconded by Dusty Desteunder
 - c. Motion passed

President Report:

1. President Tony Bello presented his reported:
 - a. 2021 has been a very challenging but productive year for the Broad & Gales Creek Community Association. COVID has been a key indicator with the challenges. Both Fire and EMS have done a great job for the community in dealing with the widespread pandemic during emergency services. Even though there have been several reports of positive COVID cases in our community, it has not stopped emergency services from being delivered. I am truly proud of the men and women providing these services.
 - b. I have worked with Carteret County Commissioners and the Assistant County Manager to bring awareness of the community park and the unsafe conditions with the current equipment. Even though we were not successful in securing funds from the county to renourish the park, we have been awarded a \$23,000 Big Rock Tournament Community Grant for new playground equipment. The check will be presented at Big Rock Landing in Morehead City on November 30th at 9:00am. Thank you to Missy Rhodes and Sallie Salter for their efforts in raising additional funds for the playground and community building.
 - c. I have been working with Treasurer Jeff Batten to understand payroll and financial responsibilities for the fire department and community association. We have contracted a new bookkeeper, Alison Bentz, that has done a tremendous job transitioning to a more streamlined process of conducting financial business and working with our CPA.
 - d. I have also been working with Steve Phifer, Building and Grounds Committee Chair, to oversee the community building, park, and fire department properties. Steve has done a great job with maintaining the building and grounds for all association properties. I would also like to thank the

White Oak High School masonry students for fabricating concrete spillway diverters for the runoff pond.

- e. We are actively seeking a local church to take over the Gordon Salter Memorial Cemetery. Currently, the sale of cemetery plots is on hold until a transition can be made due to legal issues. The community association has been funding mowing of the cemetery. Since the county does not provide funding for this, it is up to the community to help with fundraising. I wholeheartedly thank several community members for stepping up by helping weed-eat and clean up the cemetery when funds ran low. Due to the BBQ fundraiser, we have secured enough funding for mowing until the spring mowing season.
- f. This year, I have requested increased funding from the county for the fire department to purchase new SCBA air packs. Thank you to the Carteret County Emergency Management Board and Carteret County Commissioners for approving the increase. Old SCBA air packs were replaced with new matching packs that were purchased last year. This allows for safer firefighting. I am proud of the board for approving all requests by the fire department this year for equipment including new battery-operated extrication equipment.
- g. I look forward to working more with the dedicated community members in providing a safe and inviting community within our fire district. Thank you to all the volunteers of Fire, EMS, and community.

Treasurer's Report:

- 2. Treasurer Jeff Batten presented the Treasurer's Report and financial statements:
 - a. Mr. Batten reported a challenging first year as treasurer.
 - b. The association contracted a new booker, Allison Bentz, and she streamlined a lot of the processes. Vendors and employees are being paid on time. Things are just moving in a more orderly manner.
 - c. The Chief does a great job with fiscal responsibilities and does not waste money.
- a. Motion to approve by Steve Phifer
 - i. Seconded Melinda Ward
 - ii. Motion passed

Fire Department Report:

- 1. Chief Tony Matthews Reported
 - a. The Fire Department responded to 477 calls for 2020 with a 50/50 split between fire and first responder calls.
 - b. Average time from dispatch to "on scene" is around 3 minutes, which is very good for volunteer services at night.
 - c. This year, 2021, up to present, the Fire Department has responded to 472 calls.
 - d. 310 Calls EMS, 162 Fire Calls with an average of 3 minutes.
 - e. 28 active volunteer members, 4 part-time members.
 - f. Fire prevention presentations at the school.
 - g. The department assists with Camp Albemarle at any function they have.
 - h. Santa will be running December 11 on the fire trucks.
 - i. Next year, a primary goal is to work with the local homeowner associations. Attempt to work with them on their areas and needs.
 - j. For next year, looking at aerials. Hope to purchase a truck for that next year.

EMS Report:

- 1. Chief Melinda Ward Reported
 - a. This year 721 calls to date, big increase over last year.

- b. Currently staffed with 4 full-time paramedics, 2 full time basics, 8 PRNs, 8 certified volunteers, and 2 uncertified volunteers.
- c. The pandemic has prevented several activities to improve response times and better serve the community.
- d. 3 CPR saves this year.
- e. Purchased a new ambulance with only 30k miles for \$35,000.
- f. Still dealing with COVID issues. Please get vaccinated.
- g. Thanks to the community for fundraising efforts that are currently underway.

Committee Reports:

1. Building and Grounds Committee, Steve Phifer reported:
 - a. Thank you to the Fire Department for installing the basketball boards at the playground.
 - b. Sallie and Missy have been working very hard at the cemetery, community building, and park.
 - c. I am very proud of the community and being a part.
 - d. Quotes on the way for the storm water runoff pond compromised areas.

2. Community Services Committee (*Community Building/Cemetery*) Sallie Salter reported:
 - a. Thank you to the community for the support.
 - b. Bay areas of the community building have been cleaned out.
 - c. BBQ fundraiser raised \$2019.00 for the park.
 - d. Rentals are coming in for the community building

3. Ways and Means Committee, Missy Rhodes reported:
 - a. I am very grateful for the opportunity to serve the community.
 - b. Pleasure to work with Fire and EMS to see the growth and transition.
 - c. Thank you to Josie Mullins for helping with fundraising.
 - d. Raised \$4,000 for the cemetery.
 - e. Thanks to Sallie for organizing the BBQ fundraiser. Very heartfelt moment.
 - f. Connor is staying on board with mowing the cemetery. Working on a strategy right now to sustain the mowing and beatification.
 - g. Thank you to Tony Bello for the grant application of the Big Rock Tournament.

4. Bylaws Committee, Robert Lewis reported:
 - a. Bylaw amendments and Policy & Procedures have been handed out.
 - b. All amendments are listed in "RED" and applicable Policy & Procedures.
 - c. No discussion was made.

Old Business:

1. No old business.

New Business

1. Bylaw Amendments per Bylaw Committee Recommendation
 - a. Article 1
 - i. No Discussion
 - ii. Amendment Passes
 - b. Article 2
 - i. No Discussion
 - ii. Amendment Passes
 - c. Article 3
 - i. No Discussion
 - ii. Amendment Passes
 - d. Article 4

