



Broad & Gales Creek Community Association, Inc.

3010 Hwy 24, Newport, NC 28570

Phone: 252-222-3700

<http://broadandgalescreekca.org/>

Tony Bello, President
Steve Phifer, Vice President

Sallie Salter, Secretary
Jeff Batten, Treasurer

Minutes of the Regular Monthly Meeting June 10, 2021

Meeting was called to order at 7:00 PM

Board Members Present:

Tony Bello, Steve Phifer, Jeff Batten, Dusty Desteunder, Robert Lewis, Missy Rhodes, Melinda Ward, Tony Matthews

Community Members Present: Mark Rippeth, B.J. Reed, Danny Moreno, Josie Mullins, Milon Morton, Brandon Swain

Secretary's Report: Sallie Salter

Roll Call (Ryan Garcia and Sallie Salter was on assignment)

1. Minutes of the previous regular meeting were issued for approval.
 - a. Motion to accept Tony Matthews.
 - b. Seconded by Steve Phifer.
 - c. Motion passed

Treasurer's Report:

1. Review Treasurer's Report and financial statements
 - a. In the final month of the budget and everything looks good.
 - b. We have approximately \$268,000.00 in bank.
 - c. Tony Matthews raised a question about House Keeping under Line-item G concerning housekeeping. Jeff will check on that since there is currently no housekeeping contract in place.
 - i. Building and Grounds appears it was entered wrong on the line.
 - d. Tony Matthews pointed out that the Available Funds section was left out on the last page.
 - i. Jeff Batten showed that they were listed under "Assets"
 - e. Jeff Batten questioned Chief about incentive checks on when they are issued.
 - i. They will be issued in July.
 - f. Motion to approve by Tony Matthews.
 - g. Seconded by Steve Phifer.
 - h. Motion passed

Fire Department Report: Chief Tony Matthews Reported

1. Emailed received, Reading report, copy and attach report
2. Fire Department Report:
 - a. 66 calls for the month of May.
 - b. Added 2 new members voted in and 1 new application.
 - c. Community members are responding to donation letters, over \$10,000 deposited.
 - d. B&G Firefighter Association paperwork was submitted to the state and hope to start in July.
 - i. Tony Bello recommended that the application for "Charitable Organization" also be submitted to the Secretary of State.
 - e. Equipment is in good condition and no issue with the vehicles.

- f. No issues with personnel.
- g. Budget went to county commissioners but has not been approved yet. Should pass with no problem.

EMS Report: Chief Melinda Ward Reported

- 1. Emailed received, Reading report, copy and attach report
- 2. EMS Department Report.
 - a. It has been a busy month and the ambulance is still in the shop.
 - b. A former Chief, Mr. Danny Nicely has passed away.
 - c. Had to get new cardiac monitors. The defibrillators are only good for ten years.
 - d. Celebrated EMS week in May with a dinner and gave out awards for CPR saves.
 - e. Personal is up to full staff.

Committee Reports: Steve Phifer

- 1. Building and Grounds
 - a. Steve Phifer:
 - i. Spillways and securing the bank to prevent it from washing out. Questions arose on how to repair the washed-out portions.
 - ii. Dusty mentioned that they did a good job sealing the parking lot.
 - 1. Discussion was mentioned about changing the parking lines to angle lines.
- 2. Bylaws
 - a. Robert Lewis: discussion on Article IV section 1 & 2.
 - i. Sec 1- From making the Fire and EMS Chiefs as Ex-Officio, Non-voting members to keep bylaws as were; as voting members.
 - ii. Sec 2- From Fire and EMS officers not eligible for Board's President, Vice, Secretary, Treasurer to keep bylaws as were; being eligible for a position.
- 3. Community Services (*Community Building/Cemetery*)
 - a. Sallie Salter: was on assignment.
 - i. Tony Bello mentions he spoke with Gene Foxworth about the playground and nothing has been discussed. He did say the county does not own the cemetery. It seems there is no record of deed to whom owns it. It was also discussed the county may have some funding to help with maintaining the cemetery and community support as they have done in the past. Tony B will continue to work on that.
 - ii. Let Sallie know if anyone on the board would like to reserve the community building so the calendar can be updated.
- 4. Ways and Means
 - a. Missy Rhodes: & Josie Mullins reported the May 22nd the cleanup at the cemetery went well, approximately 18 people showed up. The June 5th drive-by and pickup plates at the Fire station went very well. It sold out in about 2 hours. Missy gives a Thank You to all that helped and donated. Approximately \$3,873 was raised.
 - b. Missy has been reaching out to other business and personal on ideas to raise money for the cemetery and playground.
 - i. Lowes Home Improvement is willing to work with us.
 - ii. Steve mentioned that a corn hole tournament in the future would be a good option. He has a contact that would be willing to run it.
 - iii. Robert Lewis mentioned that a golf tournament would also be a good option. We have had success in the past with this type of fundraiser under the guidance of Frieda.

Old Business:

1. Door Access restriction between EMS and Fire Department. The EMS board did not attend tonight.
 - a. Motion to table Door access until the EMS board shows to discuss by Tony Matthews.
 - b. Seconded by Dusty Desteunder.
 - c. Motion passed.
2. There are still some ongoing issues with mail delivery being delayed and it has caused late charges. If you find any mail that belongs to the association, please slide it under the door as soon as it is received.
 - a. The association is incurring late fees due to statements not being delivered on time.

New Business:

1. Jeff mentions the Lowes credit card is not active, the guarantee cancelled in April.
 - a. Motion to re-apply for a Lowes Pro Service credit card by Tony Matthews.
 - b. Seconded by Dusty Desteunder.
 - c. Motion passed
2. Jeff asked who is responsible for the trash contract.
 - a. Melinda mentioned the trash companies were sold and switched over to a new company periodically. According to the contract, if the current company is sold, all contracts rollover to the new company. Since the Association had previously broken contract with the new company at some point, they would not allow the contract to be in the Associations name, so it had to be put under EMS. According to Melinda, there is only a two-day window to update contracts. Therefore, the Association cuts a check monthly to EMS for trash services.
 - b. Tony B. mentioned to make phone calls and try to get it figured out to have the invoice put in the association's name.
3. Josie presented a quote for a lawn contract from Sound Side Lawn Care for \$250 per cut, monthly or bi-monthly, to maintain the cemetery. The idea was mentioned to find different Lawn Companies to donate their service once a month due to the high cost of cemetery maintenance by Dream Yards (\$450/mo). Demis from Dream Yards has no problem with the Association breaking the contract since he is not willing to reduce the price. It was proposed to try Sound Side Lawn for one cut and consider a contact during the next month's meeting.
 - a. Motion to try Sound Side Lawn Care for one cut at \$250 by Tony Matthews.
 - b. Seconded by Melinda Ward.
 - c. Motion passed.

Adjournment:

1. Motion to Adjourn: Tony Matthews.
2. Second: Dusty Desteunder.
3. Adjournment: 8:12 PM.

Respectively presented by Secretary Sallie Salter.

Approved by: _____
Initials Date