



Broad & Gales Creek Community Association, Inc.

3010 Hwy 24, Newport, NC 28570

Phone: 252-222-3700

<http://broadandgalescreekca.org/>

Tony Bello, President
Steve Phifer, Vice President

Sallie Salter, Secretary
Jeff Batten, Treasurer

Minutes of the Regular Monthly Meeting April 14, 2022

Meeting was called to order at 19:04

Board Members Present:

Steve Phifer, Dusty Desteunder, Tony Matthews, Sallie Salter, Jeff Batten, Tony Bello, Ryan Garcia

Community Members Present:

Jamie Waters, Henry Garcia, Rob Foisy, Michael Serrano, Dennis Gaither

Secretary's Report: Sallie Salter

1. Minutes of the previous regular meeting were issued for approval.
 - a. Motion to accept Steve Phifer
 - b. Seconded by Dusty Desteunder
 - c. Motion passed

Treasurer's Report:

1. Review Treasurer's Report and financial statements.
 - a. Everything is financially sound, nothing outstanding.
 - b. Robert Lewis asked about utilities for the community building.
 - i. Jeff Batten responded that Alison reported an average of \$650.00 per month.
 - ii. Steve Phifer mentioned that there are issues with propane with Mallards that tank was filled twice within 20 days. There may be a leak and needs to be checked out.
2. Motion to approve by Steve Phifer.
3. Seconded Sallie Salter
- a. Motion passed

Fire Department Report: Chief Tony Matthews

1. The first quarter of this year, there were 149 calls.
 - a. 96 EMS calls
 - b. 15 fire calls
 - c. 11 motor vehicle accident calls.
 - d. Last year there were 104 calls at this time. An increase, mostly on EMS calls.
2. Fire Equipment and trucks are all in good working order.
3. Ice machine is freezing over and needs to be checked out.
4. One new volunteer application for Fire. Lost one member lost due to moving out of town.
5. Extra speaker put out in bay and camera repaired in meeting room.
6. Budget meeting for the county is scheduled for next Tuesday for Fire/EMS review.
7. SOPs and SOGs are being updated to accommodate new adjustments.

EMS Report: No EMS report since no Chief present.

Standing Committee Reports

1. Bylaws: Robert Lewis
 - a. Investigating bonus incentives for officers pending evaluations.
 - b. Policy and Procedures will need to reflect the community building rentals. Each board member has one free rental per year.
 - i. Tony Bello mentioned that if the Bylaws committee presents policy and procedure changes to the board, they can be voted during any board meeting.
2. Building and Grounds: Steve Phifer
 - a. Speaker and telephone have been repaired.
 - b. Basketball court concrete will be installed next Tuesday.
 - i. May need some help removing part of the fence so they can get equipment in the playground area.
 - ii. Contractor has increased the price due to rising fuel and supply issues by \$740.00.
 - iii. Should be completed by the end of next week.
 - iv. Dusty Desteunder inquired about the increase in the concrete quote and mentioned that we may need to take action to reflect the change.
 - c. Runoff pond seems to be in good order after the repair.
3. Community Services (*Community Building/Cemetery*): Sallie Salter
 - a. The cemetery deed was signed over to Compassion Ministries, so the association is no longer the governing board of the cemetery. This section of Community Services will now be removed.
 - b. Community building rentals are starting to pick up.
 - i. Winter was slow, but bookings pick up in the Summer
 - c. Sallie requested to be added as an administrator on the Facebook page to post events like the Spring Fling and other activities for the community.
 - d. Lock needs to be installed on the door to the bays. Renters have been accessing the bays and some vandalism has been discovered.
 - i. Steve Phifer mentioned that there should be another digital lock available to install. He will install.
4. Ways and Means: Missy Rhodes
 - a. No report due to Missy Rhodes absence.

Special Committee Reports

1. Cemetery Transfer Committee: Sallie Salter
 - a. Dissolved due to deed transfer to Compassion Ministries.
2. CPA Determination Special Committee: Jeff Batten
 - a. Still working with current CPA until tax filing is complete. Should be completed by next week sometime.
 - b. Relief fund money and capital expense was questioned but Jeff resolved the questions.
 - c. New staff seems to be working out much better.
 - d. Tony Bello stated that after the taxes are filed, the committee should make a recommendation at the next regular meeting.
3. EMS Acquisition Committee: Steve Phifer
 - a. The committee has not met, but Steve and Tony Bello met with the county manager and EMS Director.
 - i. It was recommended that EMS Bylaw amendments should be presented to the EMS Board to reflect Broad and Gales Creek Community Association as the governing body of EMS.
 - ii. The Bylaw amendments were presented to the EMS Membership on March 17 and posted 30 days in advance of their next meeting for a vote on April 21.

- iii. Henry Garcia asked for confirmation that if the EMS membership votes on the amendments and passes, the Broad and Gales Creek Association would be the governing body of EMS.
 - 1. Tony Bello mentioned that it is the first step. Pending approval, the county commissioners would need to approve that the contract would then be signed over to the association.
- b. Henry then mentioned that Chuck Trader announced that he was taking the safe and the computer out of the building and transporting to his house. His plans are to wipe the computers.
 - i. Tony Bello stated that is EMS business and no need to bring up at our meeting.
 - ii. Steve Phifer recommended that Henry file a grievance with the county if he feels there is a violation.
- c. Tony Bello stated that he was aware of a special board meeting called by Chuck Trader to adopt another set of bylaws. The president of the Broad and Gales Creek Community Association has a seat on that board. When he attended that special meeting, he discovered that there was a location change for the meeting, but he was not informed.
- d. Tony Bello also stated that the County Emergency Management Director and the County Manager are not going to renew the contract for Broad and Gales Creek EMS. Since they are in breach of contract due to policy violations, the 120-day notice is not in effect. It is in the hands of the county commissioners. The commissioners can decide whether to turn it over to the BGCCA, turn it over to another department, or keep it under direct supervision of the county. There is a closed session county commissioner meeting Monday night to discuss their options.
- e. Ryan Garcia asked that if the county takes over EMS, would the board be able to charge them rent. Tony Bello confirmed that BGCCA could charge them rent which would generate revenue.
- f. Tony Bello mentioned that our priority is to protect our community with no loss of emergency services.

Old Business:

- 1. A quit claim deed has been filed with the Carteret County Courthouse on the transfer of the cemetery property to Compassion Ministries. The funds in the cemetery account totaling \$3,459.88 were transferred to Compassion Ministries.
 - a. Steve Phifer mentioned that board members are available to volunteer with the ministry to help with maintenance and upkeep.

New Business:

- 1. Dusty Desteunder moved to approve an increase of maximum \$1,000.00 of the basketball concrete.
 - a. Robert Lewis Seconded
 - b. Motion passes.
- 2. Tony Matthews stated that the Fire Fighter Auxiliary will donate the remaining funds in the association's donation account to the community building fund totaling \$3,888.50. The donation account can then be closed since the Auxiliary is now incorporated and have their own account.
- 3. Tony Bello emailed a quote for a piece of playground equipment (Esther's Place Play System) that could be purchased with the remaining funds from the Big Rock Grant.
 - a. Steve Phifer moved to purchase the piece of equipment (Esther's Place Play System).
 - i. Robert Lewis Second
 - ii. Motion Passes.

Adjournment:

- 1. Motion to Adjourn: Dusty Desteunder
- 2. Second: Steve Phifer
- 3. Adjournment: at 19:51

Respectively presented by Secretary Sallie Salter.

Approved by: _____
 Initials Date