



Broad & Gales Creek Community Association, Inc.

3010 Hwy 24, Newport, NC 28570

Phone: 252-222-3700

<http://broadandgalescreekca.org/>

Tony Bello, President
Steve Phifer, Vice President

Sallie Salter, Secretary
Jeff Batten, Treasurer

Minutes of the Regular Monthly Meeting February 9, 2023

Meeting was called to order at 7:00 pm

Board Members Present:

Tony Matthews, Steve Phifer, Dusty Desteunder, Sallie Salter, Jeff Batten, ~~Tony Bello~~, Missy Rhodes, ~~Ryan Garcia~~, Mark Rippeth

Community Members Present: Brandon Swain

Secretary's Report: Sallie Salter

1. Minutes of the previous regular meeting were issued for approval.
2. Motion to approve the minutes.
 - a. Motion to approve by Missy Rhodes
 - b. Seconded by Dusty Desteunder
 - c. Motion passed.

Treasurer's Report: Jeff Batten

1. Review Treasurer's Report and financial statements.
 - a. We are withing the budget but over on a few line items. Jeff Batten will adjust some line items to reconcile.
 - b. Overage may help chief for next years budget proposal.
2. Motion to approve by Missy Rhodes
3. Seconded by Sallie Salter.
- a. Motion passed.

Fire Department Report: Chief Tony Matthews

1. Conex box has been delivered and will start using next month.
2. Bay doors did get repaired however a couple of remotes are not working.
3. New application for volunteer and everything checked out on background check.
4. Budget paperwork has been received.
 - a. Jeff and Alison will need to have the budget ready by March 3.
 - b. A special meeting will need to be held to approve the budget.

Standing Committee Reports

1. Executive Committee: Tony Bello (not present)
 - a. No report
2. Bylaws: Ryan Garcia (not present)
 - a. No report
3. Building and Grounds: Steve Phifer
 - a. No report.

4. Community Services (*Community Building*): Sallie Salter
 - a. Rentals are going well. Next three weeks booked. Calls already coming in for April. One for December for a wedding.
5. Ways and Means: Missy Rhodes
 - a. Focus on building on community involvement.
 - b. Local women's event, Missy asked for community support.
 - i. Some commitments on the way from attendees.
 - c. Possible grant on the horizon.
 - d. Missy Rhodes is now the Board representative for the Carteret County Chamber of Commerce.
 - i. The board is now represented.
 - ii. Asha Kuzma will be Missy's backup in case she misses.
 - iii. The chamber can provide volunteers if needed.

Old Business:

1. Playground Equipment.
 - a. Still waiting on the equipment to be installed by contractor.
 - i. Anticipated on February 21 to install the equipment.
 - ii. Installation just past gazebo on the left side.
2. Gutter Quotes
 - a. No response with attempts 3 business
3. Awning Quote
 - a. Owens, No response
 - b. Shawn Penzel, general contractor provided a quote.
 - i. Playground entrance, 6x6 lean to attached to the building with corrugated metal.
 1. Quote did not come through.
 - ii. Another quote with a gable and shingles to match the existing roof.
 1. Labor and materials \$6,595.00
 - c. Dusty Desteunder moved to approve the quote with \$7,000.00 maximum.
 - i. Tony Matthews Seconded
 - ii. Motion passed.
4. Door replacement on the door closest to the playground and the door by the office.
 - a. Key locks are working but the doors are rusting at the bottom.
 - b. Commercial quote \$800 - \$1,000 per door.
 - c. Steve asked if there was a patch that could be made.
 - i. Mark Rippeth said a cap for the bottom of the door could be installed.
5. Security Light on the basketball court.
 - a. No response from Jeffrey McGilvery, Carteret Craven Electric installer.
6. Service Contract for Bay Doors at Fire House.
 - a. Lube and all maintenance preventative maintenance contract.
 - i. Parts are not included in the contract for \$1,200 per year including one inspection per year.
 - b. Without a contract \$300 service fee per visit plus parts and labor.
 - c. Jeff Batten moved to approve the service contract.
 - i. Dusty Desteunder moved to amend the motion to start in July 2023.
 1. Missy Rhode seconded the amendment.
 2. Amendment Passed
 - ii. Dusty Desteunder moved to approve.
 1. Missy Rhodes seconded the motion.
 - iii. Motion passes.
7. Internet Service at the Community Building has been setup.

